

January 12, 2025, 7:00 P.M.

Denny Richardson, Council President, opened the monthly Town Council meeting. Denny led in the Pledge of Allegiance to the Flag. Roll call was taken and present besides Denny were Jo Temple, Council Vice-President; David Miller, Council Member; Mary Richardson, Clerk-Treasurer; Paul Sembach, Utilities Supervisor-Operator; and Geoffrey Wesling, Town Attorney; and Brayton Buckley, Code Enforcement Officer. Chris Reynolds, Marshal, was absent. An attendance sheet was made available for non-officers and citizens.

A motion was made by David Miller and seconded by Jo Temple to approve the December 8, 2025 council meeting minutes. Approval was unanimous.

A motion was made by David Miller and seconded by Jo Temple to approve the Allowance of Payroll Accounts Payable Vouchers and the Register of Accounts Payable Vouchers. Approval was unanimous.

General Fund	\$9,026.76	Water Utility Bond & Interest Fund	\$17,580.00
Motor Vehicle Highway Fund	\$247.10	Sewage Utility Operating Fund	\$4,575.87
Park Fund	\$568.01	Payroll Fund	\$7,170.65
Public Safety Fund	\$450.99		
Water Utility Operating Fund	\$8,002.30	Total	\$47,621.68

Unfinished Business

Mary passed along information from Congressman Shreve's office that the House has approved the \$2 million appropriation for the Glenwood water improvement project. The bill now needs to pass the Senate.

Denny will contact Dale Munson for a quote to gravel the Fire Station.

It was noted that Mary provided a key inventory sheet to help update key assignments. Denny and Paul have been working on the key inventory and Paul is obtaining new keys.

Paul stated a representative from Strader (USG Water) presented an overview of the water tower inspection on December 10th to Denny and Paul. Detailed information was provided to the Council.

The weather has prevented replacement of the town hall roof shingle. Signs for the park and dumpster have been received. Other signs to order are pending the information for a new Glenwood entrance sign. Mary stated the town was sited by the State for putting up a sign without permission. It was mentioned this is a replacement sign. Mary recommended confirmation from the State be obtained before she orders a sign.

Mary provided the Council with an animal exception request for horses as a 4-H project. The Council did not take any action because the original January 2025 exception has been extended to July 13, 2026 or when the Rush County Unified Development Ordinance is approved, whichever comes first. The applicant was present and received the information.

New Business

Mary commented that Brayton's ordinance drafts for Abandoned & Junk Vehicles, Minimum Building Standards Ordinance (Unsafe Building), Nuisance Ordinance, Parking Ordinance are covered in the draft for the Rush County Unified Development Ordinance. Brayton's Minimum Building Standards Ordinance (Unsafe Building) has been reviewed by the ordinance committee and much of the information is being added. Mary is requesting the Council table these ordinances until the UDO is made public. Mary also

stated the Parking Ordinance is generic and it would be good to combine and update the current three town no parking ordinances that cover specific locations.

After discussion and the town attorney's opinion, The Council agreed to table the Abandoned & Junk Vehicles, Minimum Building Standards Ordinance (Unsafe Building), Nuisance Ordinance, Parking Ordinance until after a review of the Rush County Unified Development Ordinance.

The Council reviewed the burn ordinance Mary had drafted in September and the one Brayton has recently drafted. Mary stated her ordinance is simple putting emergency burnings the Fire Department's responsibility and other violations Indiana Department of Emergency Management's responsibility since they are experts in the matter. Brayton said it is better for Glenwood Law Enforcement and the Fire Chief to be responsible. Brayton also stated IDEM takes a long time to resolve issues. Mary was also concerned that there might be some SBOA issues with a paid and unpaid position being responsible. Geoff stated one of the positions could be removed. Mary was also concerned about the penalty and lien process. Geoff stated it can remain in the ordinance as the court would need to be involved before the town can pursue enforcement. The Council preferred the town being responsible and Mary agreed to draft an ordinance notice for the February meeting.

Mary reported that Chris would like gas cards for the police vehicle. Mary could not locate any information from when the town previously had gas cards. The town needs to have tax-exempt cards and Mary has reached out the Herdrich Oil regarding cards at Rushville Country Mark. There is already an ordinance allowing charge cards so the authorization to obtain gas cards for Chris and Brayton is all that is needed. A motion was made by Jo Temple and seconded by Denny Richardson to authorize the Clerk-Treasurer to obtain gas cards for Chris Brayton and Bayton Buckley for the sole purpose of police vehicle use. Approval was unanimous.

Mary provided a September 30 Park Board meeting update.

The Park Board requested the community center's annual water heater maintenance along with the furnace check be performed. The air conditioner should be checked in the spring. Mary has added these items to future council meeting notes.

A motion was made by Jo Temple and seconded by Denny Richardson to contract with David Miller to perform the community center's water heater maintenance and furnace check. Approval was unanimous.

The Park Board feels any festival should not be scheduled until 2027 to ensure the park project is completed in time. The Board also expressed concern about where vendors would be located. The new park design changes everything from the layout years ago when Glenwood had a festival. Instead, they felt having a celebration after the park is completed. They discussed having one food truck and an ice cream truck with them paying a deposit. They would like to invite Michael Buckley to help organize a celebration which would not be a fundraiser.

Michael Buckley said he had wanted to bring the festival back for the benefit of the town. However, he does not want to set up a non-profit entity.

Mary said that Rush County has a laptop for the Glenwood police department. The IT person is going to see if the Sheriff's department will cover the antivirus software to cover their software. If they do not cover the software the cost will be \$130 annually. Mary does not recommend paying \$600 annually for backup for the laptop as is they use the Microsoft suite for any files, then can transfer them to the town hall computer with a flash drive. Microsoft now charges for their suites which may be about \$200 and may be a one-time charge. The Wi-Fi Hotspot is probably about \$30 monthly. It would be good not get into a long-term contract for the Wi-Fi so that the Town can bundle it when fiber optics are available. Mary would prefer to not have two internet companies long-term.

A motion was made by Jo Temple and seconded by Denny Richardson to authorize the Clerk-Treasurer to obtain the antivirus software, if needed, from Randy Herbert and the Microsoft Suite through Randy Herbert. Approval was unanimous.

A motion was made by Jo Temple and seconded by Denny Richardson to authorize the Marshal to obtain a Wi-Fi Hotspot for a month-to-month period and not long-term for a cost not to exceed 40.00. Approval was unanimous.

Mary paid the town's insurance in 2025 and provided the police to the Council for review. Mary asked the Council if there was anything not covered in the policy or any other concerns. All council members stated they did not find anything that needed to be added or changed in the policy.

Mary requested the annual internal control certifications from the Council. Mary also passed along SBOA information regarding volunteer fire department contracts. There is a clause regarding IC 36-8-12 that apply to contracts. Mary believes the town contract is within the requirements but requested the council and town attorney review the contract.

Mary stated that she plans to consolidate the water and wastewater checking accounts. The funds will stay separate for reporting. This will save the cost of two separate checks and processing efficiency.

A motion was made by David Miller and seconded by Jo Temple to approve Resolution 2026-1 Authorizing the Consolidation of Bank Accounts. Approval was unanimous.

A motion was made by Jo Temple and seconded by Denny Richardson to approve the write off of \$504.46 water delinquent balances and \$62.64 delinquent sewer balances. Approval was unanimous.

A motion was made by Jo Temple and seconded by Denny Richardson to approve the write off of a check in the amount of \$24.24 dated December 19, 2023. Approval was unanimous.

Mary stated that Glenwood's election is this year. Offices will be on the May 5 primary ballots and winners will be on the November ballots. All candidates need to file with the Rush County Clerk (even Fayette residents) by noon on February 6. Voters will vote at voting centers in their respective county. Each county will list the Glenwood candidates on their ballots available for Glenwood voters. Fayette County will provide their election results to Rush County.

Paul stated he had one quote for new truck tires. A motion was made by David Miller and seconded by Jo Temple to authorize Paul to purchase tires from Glenwood Automotive in the amount of \$758.25. Approval was unanimous.

There is a new Indiana Utility Regulatory Commission asset management plan requirement for both water and wastewater. Mary verified that even though Glenwood is not an IURC member, the report is required. The Alliance of Rural Water has the forms for the first report due by July. Mary requested that Paul obtain the required forms. Mary and Paul will have information needed for the report.

Reports

Mary commented on the APC and BZA meetings on January 6, 2026. Mary said the UDO committee met Friday for three hours and will be meeting again next Thursday.

Mary reported that the mileage rate has increased to 72.5 cents.

Mary said she is attending the state legislative dinner at the Weston on February 18. Since Connersville Council members are attending and we are unsure of the weather, Connersville will pay half the hotel cost. If any council member wants to attend, she will make the reservations.

Mary had received information that pay raises, including for elected officials, can be applicable by payroll dates instead of work dates if the town ordinance is written as such. She asked the Council if they want the next salary ordinance to be changed to allow the increase based on a payroll date. The Council agreed to change the next salary ordinance to effective on the payroll date.

Mary questioned why town alerts were not sent for the recent boil notice. Mary was concerned that Glenwood residents sign up for the alerts to ensure they are notified of situations. She provided instructions to everyone with access to sending alerts. Paul said there were only seven properties involved and he hand-delivered the notice.

Mary asked if Chris and Brayton should be added to send Glenwood alert notices. Brayton said they did not need access as he would send alerts via the Rush County alert system.

John McCann, Rush County Economic Development Director, provided the Council with an estimated property tax increment for the proposed investment in Real & personal property for Glenwood Grain, LLC. Glenwood would need to develop a TIF and would receive an estimated \$26,360 annually through 2051. Geoff said the Glenwood cost for a TIF would be less than \$20,000. Geoff recommended Mary discuss the details of a TIF and the tax estimate with Bakertilly. John will set up a meeting.

Brayton stated that they have received radios that are borrowed with the intention of purchasing. Chis and Brayton are getting certified on the firing range.

Paul provided his written and oral report. The accident on SR 44 that destroyed the Glenwood entrance sign and the speed radar sign were discussed. Denny, Mary, and Paul are obtaining quotes for the insurance company. Mary stated that the town's insurance agent has the driver's information and insurance company information. Mary will gather all the documentation and forward to the driver's insurance company. Paul stated that the fire hydrant was destroyed and has been replaced. The color is now yellow.

Gary Winstead, Assistant Chief for the Glenwood Volunteer Fire Department requested the Council's permission to add a sign to the fire station. A motion was made by Jo Temple and seconded by Denny Richardson to allow the GVFD to place the sign on the building. Approval was unanimous.

A motion was made by Jo Temple and seconded by Denny Richardson to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer