

August 14, 2023, 7:00 P.M.

Denny Richardson opened the Glenwood public hearing that was advertised. An attendance sheet was made available for non-officers and citizens present. Present besides Denny were Jo Temple, Council Vice President, David Miller, Council Member, Mary Richardson, Clerk-Treasurer, Paul Sembach, Utilities Supervisor-Operator, Marvin Hedrick, Code Enforcement Officer, and Geoffrey Wesling, Town Attorney.

Mary Richardson had posted the Notice to Taxpayers in Gateway and also on the bulletin boards at Town Hall and the Post Office. Mary also provided the Council with the detailed 2024 Glenwood budget documentation. There were no questions from the audience.

A motion was made by David Miller and seconded by Jo Temple to close the public hearing. Approval was unanimous.

After the public hearing, Denny Richardson opened the Glenwood Town Council meeting and led in the Pledge of Allegiance to the Flag. An attendance sheet was made available for non-officers and citizens present. Present besides Denny were Jo Temple, Council Vice President, David Miller, Council Member, Mary Richardson, Clerk-Treasurer, Paul Sembach, Utilities Supervisor-Operator, Marvin Hedrick, Code Enforcement Officer, and Geoffrey Wesling, Town Attorney.

A motion was made by David Miller and seconded by Jo Temple to approve the July 10, 2023 council meeting minutes. Approval was unanimous.

A motion was made by David Miller and seconded by Jo Temple to approve the Allowance of Payroll Accounts Payable Voucher and the Register of Accounts Payable Vouchers as revised. Approval was unanimous.

A motion was made by David Miller and seconded by Denny Richardson to authorize Mary Richardson to approve a resolution to transfer appropriations. Approval was unanimous.

General Fund	\$13,497.87	Sewage Utility Operating Fund	\$6,247.38
Motor Vehicle Highway	\$184.17	Payroll Fund	\$4,959.00
Park Fund	\$215.24		
Water Utility Operating Fund	\$9,339.12	Total	\$34,442.78

Unfinished Business

The Council discussed the USDA comments regarding the Preliminary Engineering Report (PER) and Environmental Report (ER) submitted by Commonwealth on July 18, 2023 for Glenwood's proposed Water Utility Improvement project. The regionalization option needs to be fully addressed. This includes the need for documentation from the City of Connersville and the Indiana Department of Transportation (INDOT). The Council agreed that Jeff Fish, Commonwealth, might have documentation to provide. Also, Jo had sent Commonwealth documentation of complaints. Mary offered to contact Commonwealth with this information.

Commonwealth had a subsequent conversation with the SRF and USDA on August 1, 2023. Both agencies acknowledged that this project will require grant assistance. This project is critical to both agencies due to the need and the aspect of regionalization. Both agencies understand that this project cannot continue without their support and that to enable design and secure interim financing a commitment of funds will be needed. Thomas Barclay will reach out to the Fayette County to begin discussions regarding the possibility for a short-term loan to fund the design of this project. Commonwealth also met with Rushville on August 1, 2023 and they indicated that they support the project and would like to learn more about possible future regional opportunities.

Mary provided the Council with the contractor's schedule for the sidewalk project. Signs will be installed on August 21. Surveying will begin on August 28. The equipment will move in beginning September 1. The project will start on September at the west end of SR 44 and move east. Trees will be removed on October 2. The south side of County Line Road will begin on October 5 and move north. The project will be completed by October 31.

Mary reported that she completed the training to renew her Employee of Responsible Charge (ERC) status with INDOT. She will continue to file the reports and attend the INDOT meetings but she will not be responsible for monitoring the sidewalk project. She asked the Council who will be responsible for monitoring and working with the Engineer. Mary said

she will need to be kept in the loop for the reporting and meeting purposes. Denny said he would monitor the construction project.

The Council discussed the progress of the mural being painted on the south side of Town Hall. Mary said she has requested documentation from the artist for a claim she has paid and one that was presented. Mary also provided the sales tax exemption certification to the artist.

The Council discussed potential options for police patrol. Marvin has discussed a potential contract with the Rush County Sheriff. Denny said he planned to talk to the Fayette County Sheriff.

Denny reported that the Rush County Surveyor will look at the culvert under the bridge to the cemetery. David stated that he checked the culvert during the 4" rain and no water was flowing over the bridge. The Council agreed to table this matter indefinitely.

Paul presented a quote to repair the south portion of the culvert on the lagoon easement road. The north portion is solid. A motion was made by Jo Temple and seconded by David Miller to hire Dustin Case for a cost of \$6800 to repair the lagoon easement road. Approval was unanimous.

Property owner was not present to discuss the potential unsafe house.

Paul discussed the status of the lead service line (LSL) inventory. Five people have responded with pictures of the property's pipes as requested in the post cards sent by Mary Richardson to the water users and property owners for properties without water service. Mary said she researched the IDEM's requirements and confirmed with Commonwealth that properties not hooked to meters should not be listed on the inventory.

Mary also stated that it would be good to have the pipe information from the service line inventory in the billing system for long-term access. She has reached out to Boyce to determine what the cost would be to add this information.

Mary discussed that she is proposing the reduction of 2023 appropriations to move the funds for 2024 spending. Because INDOT is directly paying the contractor for the sidewalk project, a large amount should be reduced from the 2023 general fund appropriations. This is not extra money for 2024 but rather funds that will not be paid by the town and reimbursed by INDOT. Mary said she needed to know if the Council wants to purchase speed signs this year or wait until next year to find a grant. Mary has not found one yet but suggested the Council check with the Fayette County Foundation. Mary's suggestion is to reduce the general fund 2023 appropriations by \$118,500.00. Another option is to use ARPA funds for the speed signs but that will need to occur next year.

A motion was made by David Miller and seconded by Jo Temple to approve Ordinance 2023-3 Resolution to Reduce 2023 Appropriations that includes the General Fund reduction of \$118,500.00. Approval was unanimous.

New Business

Mary stated she wrote off five checks totaling \$225.00 in October 2022. The checks were written in 2020. She does not show where the approval was documented. A motion was made by Jo Temple and seconded by Denny Richardson to approve the \$225.00 checks written off. Mary said she has another outstanding check from November 2020 in the amount of \$228.25. A motion was made by Jo Temple and seconded by Denny to approve the write off of this outstanding check. Approval was unanimous.

Mary stated that the purchase of a new printer for Town Hall was tabled until after the budget was considered. Mary asked if the Council wanted to pursue this purchase. Mary provided previous documentation that was provided by Marvin Hedrick reflecting the cost of \$399.00 and the benefits of this new printer. A motion was made by David Miller and seconded by Denny Richardson to authorize Jo Temple to purchase the printer and set it up at the Town Hall. Approval was unanimous.

Mary stated that when she was working on the budget, she contacted Ron Jarman, Rush County Commissioner to determine if Broadband was still being planned for Glenwood in 2024. He stated Rush County is still working on providers.

Mary said with so much happening toward year end, she is requesting the 2024 meeting dates be established. Mary reminded the Council that the April 8 meeting date is the same day as the eclipse and many people may not be available

for the meeting. Also, Columbus Day and Veterans Day falls on a meeting date. A motion was made by David Miller and seconded by Denny Richardson to hold the council meetings on the 2nd Monday in 2024 except the meetings for April 8, October 14, and November 11 will be held on Tuesdays April 9, October 15, and November 12. Approval was unanimous.

Mary reported that the State Revolving Loan of \$165,000.00 has been cancelled by the Indiana Finance Authority (IFA) on March 31, 2023. The loan was forgiven because Glenwood was in good standing. Mary recommended that the Council watch the quarterly meeting schedules and have someone attend an IFA regional meeting this year and not wait until spring to ensure the meeting requirement is met. Mary had provided documentation on a summit held on August 10-11 which would not only count for the Certified Operator's CEUs but also as an IFA Regional Meeting. Mary gave the Council the IFA site where the regional meetings are listed.

Mary provided an update for the American Rescue Plan. Currently, the remaining funds are earmarked for broadband and an emergency generator. These purposes can be changed with a plan revision. The Town has until the 2024-year end to obligate the funds and the funds need to be spent by 2026. Mary recommends that early in 2024, the Council review the purposes. It may be that the funds can be spent on something budgeted elsewhere but will happen in 2024. That will ensure that the obligation does not expire for something that is not completed by 2026.

Reports

Jo provided an update on required notary training that she is completing.

Jo commented on the Fire Department's new sign. The town signs need painted. Since this is specialty painting, Denny will ask Lexi Keen if she will paint the two signs after she completes the mural.

Denny continues to find someone to fill the street and alley pot holes.

Mary said that she is attending a Boyce workshop on September 27 and 28 at Fishers. Boyce is having more than covering Keystone products. The State Board of Accounts will be represented. I will need to stay overnight since it starts at 8:00 am. It will count for my training.

Mary will be attending the AIM conference next week. Mary is sharing a room with a Connersville Council Member so Connersville will reimburse Glenwood for half the room cost. There is always a lot of information obtained at the conference.

Mary reported that she discussed the election with Angie Buckley, Rush County Clerk. Nobody contested the current Glenwood elected officers. Angie confirmed that an election is not required. Mary said that in 2015, the Rush County election Board sent confirmation that an election was not required.

Mary stated she checked and it is time for the annual conflict of interest disclosures. Besides one presented for herself, Mary provided copies to Paul Sembach and Denny Richardson. A motion was made by Jo Temple and seconded by David Miller to sign the conflict-of-interest statements. Approval was unanimous.

Marvin Hedrick submitted his resignation effective September 1, 2023. Marvin stated he has enjoyed working for the Town but it is time to retire. The Council thanked Marvin for all his accomplishments over the years.

The Council discussed some of Marvin duties and agreed they would monitor situations that may need addressed and bring issues to the council meetings. Mary stated some things like mowing can be documented to her for letters with the Council Members following up.

Jack Rummel stated he will not be available for a few weeks in September.

Paul Sembach provided his written and oral report.

Paul stated a town street sign was ran over and the Sheriff's deputy caught the person. The damage is \$103.

Paul said that the Fire Department requested the Town furnish stone for the parking lot. A motion was made by David Miller and seconded by Denny Richardson to furnish the stone for the Fire Department's parking lot. Approval was unanimous.

Paul stated that he has found someone to perform the annual backflow inspections.

Paul discussed the upcoming IDEM Sanitary Survey and water losses (water pumped versus billed),

Other Business

A motion was made by David Miller and seconded by Denny Richardson to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer